

**American Recovery and Reinvestment Act of 2009 (ARRA)**  
**Washington State Energy Efficient Appliance Rebate Program (SEEARP)**  
**Request for Application**  
**January 13, 2010**

**Frequently Asked Questions**

**Q: What are some examples of the “comprehensive information” required to be maintained in the rebate processing database and is there a requirement for a data extract capability?**

A: The Department of Energy requires a special progress report that consists of an extract of data from the state’s rebate processing database that lists each individual rebate transaction, absent any consumer data or retailer information, and includes the following dataset:

- Make
- Model Number
- Purchase Price
- Date Purchased (or rebate paid)
- SEEARP Rebate Amount
- Model or Efficiency rating of hauled away model (optional)
- Incentive from other rebate programs (optional)

Other data that is not required by DOE however would be useful is the consumer’s currently electric and water utility provider. The database, dataset, reporting and extract capabilities must be flexible and support ad hoc reporting in addition to all state and federal reporting requirements.

**Q: Are prepaid debit cards an acceptable form of payment to consumers:**

A: Yes. Provided the method is detailed in the response and does not alter the amount of the rebate paid to the consumer through fees.

**Q: Can alternatives strategies be proposed for the program.**

A: Yes. Please make sure the alternatives and implications to the program are defined and clearly designated as such.

**Q: Is match only “in-kind” or is it also financial contributions?**

A: Match can include support of administration of the program through labor, services, materials, marketing, and direct expense (all are examples of “in-kind”) as well as an actual financial payment contributed to support of the program. All administrative costs whether “in-kind” support and/or financial payments must be documented as described in the RFA.